

## NOTICE OF MEETING

# ALEXANDRA PALACE AND PARK BOARD

**Monday, 11th October, 2021, 7.30 pm – Transmitter Hall, Alexandra Palace, Palace Way, Wood Green, London N22 7AY**

**Members:** Councillors Anne Stennett (Chair), Elin Weston (Vice-Chair), Nick da Costa, Dana Carlin, Bob Hare and Kirsten Hearn

**Co-optees/Non Voting Members:** Jason Beazley (Three Avenues Residents Association (TARA)), Duncan Neill (Muswell Hill and Fortis Green Association), Val Paley (Palace View Residents' Association) and Nigel Willmott (Friends of the Alexandra Palace Theatre)

Quorum: 3

### 1. **FILMING AT MEETINGS**

Please note that this meeting may be filmed or recorded by the Council for live or subsequent broadcast via the Council's internet site or by anyone attending the meeting using any communication method. Although we ask members of the public recording, filming or reporting on the meeting not to include the public seating areas, members of the public attending the meeting should be aware that we cannot guarantee that they will not be filmed or recorded by others attending the meeting. Members of the public participating in the meeting (e.g. making deputations, asking questions, making oral protests) should be aware that they are likely to be filmed, recorded or reported on. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

The chair of the meeting has the discretion to terminate or suspend filming or recording, if in his or her opinion continuation of the filming, recording or reporting would disrupt or prejudice the proceedings, infringe the rights of any individual or may lead to the breach of a legal obligation by the Council.

### 2. **APOLOGIES FOR ABSENCE**

### 3. **URGENT BUSINESS**

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at items 13 & 21 below)

#### **4. DECLARATIONS OF INTERESTS**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct.

#### **5. QUESTIONS, DEPUTATIONS OR PETITIONS**

To consider any questions, deputations or petitions received in accordance with Part 4, Section B29 of the Council's Constitution.

#### **6. MINUTES (PAGES 1 - 28)**

- i. To confirm the minutes of the Alexandra Palace and Park Board held on 29 March 2021, 12 July 2021 and 30 September 2021 as an accurate record of the proceedings.
- ii. To confirm the minutes of the Alexandra Palace and Park Panel held on 7 June 2021 as an accurate record of the proceedings
- iii. To receive the minutes of the Alexandra Park and Palace Advisory Committee held on 16 August 2021 and to consider any recommendations from that Committee.
- iv. To receive and consider the minutes of the informal joint Alexandra Palace and Park Consultative Committee, and Alexandra Park and Palace Advisory Committee held on 16 August 2021.

#### **7. APPOINTMENTS TO COMMITTEES**

To ratify the memberships of the Advisory and Consultative Committees for 2021/22

*Membership list to follow once confirmed at the Advisory and Consultative Committee meetings on 4 October 2021.*

**8. TO CONSIDER ANY ADVICE OR COMMENTS FROM RECENT SAC/CC MEETINGS**

**9. CEO'S REPORT**

To note the update on current issues, projects and activities.

*Report to follow*

**10. FINANCE UPDATE (PAGES 29 - 32)**

To note the current financial position of the Trust

**11. FABRIC MAINTENANCE PLAN (PAGES 33 - 42)**

To note the annual progress report and to approve the recommended adjustments to priorities outlined in the report and presented during the meeting.

**12. MAST LIGHTING POLICY (PAGES 43 - 52)**

To approve the new policy

**13. ANY OTHER UNRESTRICTED BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

**14. FUTURE MEETINGS**

13 December 2021

24 January 2022

15 March 2022

**15. EXCLUSION OF THE PUBLIC AND PRESS**

Items 16-21 are likely to be subject of a motion to exclude the press and public from the meeting as they contain exempt information as defined in Section 100a of the Local Government Act 1972; Para 3 - information relating to the business or financial affairs of any particular person (including the authority holding that information), and Para 5 – Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

**16. MINUTES (PAGES 53 - 58)**

To confirm the exempt minutes of the Alexandra Palace and Park Board held on 29 March 2021, 12 July 2021 and 30 September 2021 as an accurate record of the proceedings

**17. EXEMPT - LEASED PROPERTIES ANNUAL REPORT (PAGES 59 - 86)**

**18. EXEMPT - LEASE RENEWAL REPORT (PAGES 87 - 108)**

**19. EXEMPT - AUDIT FINDINGS REPORT (PAGES 109 - 142)**

**20. SAFEGUARDING / WHISTLEBLOWING**

Opportunity for the Board to consider its collective responsibilities and enable the CEO to report (by exception) and safeguarding or whistleblowing matters.

**21. ANY OTHER EXEMPT BUSINESS THE CHAIR CONSIDERS TO BE URGENT**

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Friday, 01 October 2021